

Memorandum of Understanding

Sylff Fellowship Program

This Memorandum of Understanding (MOU) on the Sylff Fellowship Program (the "Program") is entered into by and between the Tokyo Foundation for Policy Research (the "Foundation") and ***** (the "Fellow"), a student currently enrolled in a master's/doctoral program at the University of *****, WHEREAS:

- (A) The Foundation administers the Program whereby graduate students at Sylff institutions receive fellowships to pursue an academic degree/conduct research for his/her master's thesis/doctoral dissertation.
- (B) The Fellow has applied to the Program through the University of ***** and been selected by the Foundation as a Fellow under the Program.
- (C) The Foundation agrees to provide a fellowship to the Fellow in accordance with the terms and conditions set forth as follows:

1. Purpose of the Fellowship: The Fellow shall use the fellowship in accordance with the Information on Fellow's Studies/Research (hereinafter called the "Information") attached to this Memorandum of Understanding.

2. Amount and Disbursement of the Award: The amount of the award US\$***** is not negotiable, and the Fellow may not request additional funding from the Foundation. The fellowship will be transferred to the bank account that the fellow has submitted to the Sylff institution.

3. Final Report: The Fellow shall submit a narrative report to the Foundation within 30 days after the fellowship period is completed, as stated in the Information of this MOU. The report shall be in the format and according to the instructions provided in the Sylff Fellowship Report (hereinafter called the "Report") attached to this MOU.

4. Alterations: If the Fellow wishes to make any changes to his/her studies or research activities, as stated in the Information, the Fellow shall consult with and obtain prior approval from the Foundation.

5. Refund: If the Fellow is found to have used all or part of the fellowship received from the Foundation for any purpose other than to pursue activities as stated in the Information of the MOU, or if the Fellow is no longer capable of carrying out the activities as contemplated in this MOU, the Fellow shall promptly, upon the Foundation's request, repay all funds not expended or committed for the purpose of the Program.

6. Academic Misconduct: The Sylff institution shall promptly notify the Foundation should it learn of any academic misconduct (and any penalties incurred) by the Fellow. The

Foundation may subsequently void the status of the Fellow as a fellowship recipient under the Program and request, at its sole discretion, a refund of the fellowship in full or in accordance with Article 5 of this MOU.

7. Public Relations: The Fellow agrees to the inclusion of his/her name as a fellowship recipient in the Foundation’s annual report. The Foundation may also, with the Fellow’s permission, post part or all of the Report on the Foundation-managed Sylff website and/or in printed publicity materials.

IN WITNESS WHEREOF, the parties hereto execute this MOU in the form of an electronic document with electronic signatures on the day and year set forth below.

THE TOKYO FOUNDATION FOR POLICY RESEARCH
Roppongi Grand Tower, 34th Fl.
3-2-1 Roppongi, Minato-ku, Tokyo 106-6234
Japan

By _____ Date _____

President

By _____ Date _____
